

MUSEUM CLEANING AND SAFETY GUIDELINES

Visitor Guidelines

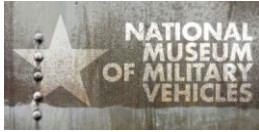
- Guests 5 years of age and older are required to wear nose and mouth coverings at all times when inside the building, unless a face covering cannot be worn due to a medical condition, mental health condition or developmental disability, or anyone who should not wear a face covering under CDC guidance.
- Masks will be available to guests who do not have their own.
- Guests who refuse to wear a mask and who do not fall on any of the exceptions above will kindly be asked to leave and visit us at a later time.
- Guests must make reasonable efforts to maintain a distance of at least 6ft away from someone who is not in their party.

Museum Guidelines

- NMMV's building capacity shall not exceed 250 people per gallery at one time.
- Doors shall remain open with doorstops whenever possible
 - Entryway to Marshall Gallery
 - Door from Puller into Patton
 - Door from Patton into lobby
- Maintain single-direction visitor flow
- Seating in meeting rooms and theater to follow social distancing guidelines
- Social distancing in lobby must be observed and encouraged unless those are with the group guests came in with
- Online admission ticket pre-payment is highly encouraged
- Only ten guests are allowed in the gift shop at one time
- Tours and events will be held on a case by case basis with reservation required.

Cleaning Guidelines

- Employees must wear facemasks, safety glasses (or prescription glasses), and gloves when applying cleaning or disinfecting products
- "High touch" areas such as door handles, push plates, railings, switches, touchscreens, and countertops shall be cleaned frequently throughout the day, depending on visitor volume
- Galleries
 - There will be regular cleaning of all areas that do not contain collections at the end of each work day
- Front Desk
 - All POS equipment must be cleaned before and after a shift. If possible, there should only be one employee per POS station during a shift
- Gift Shop



- Gift shop surfaces are disinfected regularly throughout the day, depending on visitor volume
- Restrooms
 - Restrooms are disinfected regularly throughout the day, depending on visitor volume
- Meeting Rooms
 - Rooms are disinfected after use
 - Break room area is disinfected throughout the day

Sneeze Guards

- Ceiling hung sneeze guards are installed over each POS
- Free standing sneeze guard is installed over handicap guest services desk

Signage and Floor Spacing Stickers

- Signs reminding employees and guests of proper handwashing and social distancing protocol will be spread throughout the museum
 - 1 free standing sign as people enter the museum
 - Floor spacing stickers in front of guest services desk
 - 1-2 signs in guest services/lobby area
 - 1 sign in gift shop
 - 1 sign encouraging seating 6ft apart at each meeting room entrance
 - 1 sign at Marshall entrance
 - 1 sign by Marshall restrooms
 - 1 sign in meeting room breakroom
 - 1 sign in Research Room office area

Alcohol Wipes (for electronics)

- These are located in guest services desk area, under sink in break room, and in Research Room office area